

# Services Level Start-Up Form MashreqCollectplus

Date \_\_\_\_\_

This Services Level Start-Up Form forms an integral part of the MashreqCollectplus Services Agreement. Any amendment to this Services Level Start-Up Form after signing-off by the Bank and the Customer may require this Form to be substituted completely and duly signed by both parties.

**PLEASE COMPLETE IN ENGLISH ONLY USING CAPITAL LETTERS**

## Customer Details

Name of Customer: \_\_\_\_\_ Group: \_\_\_\_\_

Customer Location: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Customer	Authorized Representative No 1	Authorized Representative No 2	Authorized Representative No 3
Name			
Phone no			
Fax no			
E-mail			

## Account(s)

Customer Collection Account to be credited: Title of Account: _____ _____	Customer Account to be debited: Title of Account: _____ _____
Account Number: _____	Account Number: _____

## Services Selected

<input type="checkbox"/> Cash Deposit to Bank's Collection Account	<input type="checkbox"/> Collection under cheque drawn at Non-Mashreq Location*
<input type="checkbox"/> Cheque Deposit at Branch - Local Cheque*	<input type="checkbox"/> Specialized Reporting
<input type="checkbox"/> Cheque Deposit at Branch - Outstation Cheque*	
<input type="checkbox"/> Post Dated Cheque - Local Cheque*	<input type="checkbox"/> Post Dated Cheque - Outstation Cheque*
<input type="checkbox"/> Warehousing	<input type="checkbox"/> Substitution
<input type="checkbox"/> Withdrawal	<input type="checkbox"/> Extension
<input type="checkbox"/> Payor Detail Required *	<input type="checkbox"/> Frequency at which Payor details are required Adhoc/Regular

\* Please provide payor Code (maximum 5 characters alphanumeric) and a description of the Payor Code (maximum 30 characters) via hard or softcopy to the Bank.  
\* Returned cheques will not be re-presented, but will instead be returned to the Customer Location listed hereinabove.

## Specialized Reports Required And Their Frequency

Report Name	Frequency					Report Name	Frequency				
	Daily	Weekly	Fortnightly	Monthly	Quarterly		Daily	Weekly	Fortnightly	Monthly	Quarterly
<b>Customer Reports</b>						<b>Pricing Reports</b>					
Deposit Detail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Detailed Pricing Arrangement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enriched Realization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Summary of Charges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cash Flow Forecast	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Detailed Services Charges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Payor Throughput - Name and Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Payor Details Captured	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Payor Throughput - Adhoc Ref.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Returned Cheque Charges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Credit Advice By Transaction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mail and Courier Charges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Credit Advice Summary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Reconciliation Reports</b>					
Current Pre-Clearing Status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Short or Excess	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Post Clearing Status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Invalid Reference Number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Details of Cleared Items	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Matched Transactions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Details of Returned Cheques	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Customized Reports</b>					
Returned Cheques - Reason(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Upon Demand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outstanding Cheques	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Mode of report delivery</b> <input type="checkbox"/> Printed copy						<b>Mode of report delivery</b> <input type="checkbox"/> E-mail					
<input type="checkbox"/> By Mail <input type="checkbox"/> By Courier						E-mail address					

Additional Customer Location For Services (1)	Additional Customer Location For Services (2)
Customer Location:	Customer Location:
Title of account to be credited:	Title of account to be credited:
Account Number:	Account Number:
Title of account to be debited:	Title of account to be debited:
Account Number:	Account Number:

	Authorized Representative No 1	Authorized Representative No 1
Name		
Phone		
Fax		
E-mail		

	Authorized Representative No 2	Authorized Representative No 2
Name		
Phone		
Fax		
E-mail		

Charges And Credit Arrangements For Services Selected						
Product	Deposit Date	Credit Date	Fee per Item (AED)	Commission Percentage	Return Charges (AED)	Other Charges (AED)
Cash Deposit to Bank's Collection Account						
Cheque Deposit at Branch - Local Cheque						
Cheque Deposit at Branch - Outstation Cheque						
Collection under Cheque drawn at Non-Mashreq Location						
Post Dated Cheque - Local Cheque						
Post Dated Cheque - Outstation Cheque						

Charges For Other Services Selected	
Services	Charges (AED)
Post-Dated Cheque - Warehousing	
Post-Dated Cheque - Withdrawal	
Post-Dated Cheque - Substitution	
Post-Dated Cheque - Extension	
Specialized Reporting	
Courier Charges	
Mailing Charges	
Others	

Signed on behalf of the Customer by:	Signed on behalf of Mashreqbank psc by:
Name	Name
Designation	Designation
Signature	Signature
Name	Name
Designation	Designation
Signature	Signature

For Mashreqbank Use Only		
Signatures Verified	Supporting Documents Received	Others

Terms used in this Services Level Start-Up Form shall have the meanings ascribed thereto in the MashreqSafedoc Agreement. Account to be debited shall be debited at the end of each Gregorian month for the agreed upon charges.